

Town of Mount Morris

103 Main Street

Mount Morris, New York 14510

Phone: 585-658-2730 Fax: 585-658-3021

BUILDING PERMIT APPLICATION

All Town of Mount Morris property owners are required to comply with all regulations as set forth by the New York State Building Code and the Zoning Code of the Town of Mount Morris.

Instructions

1. This application is to be filled in via computer or ink and submitted with two (2) sets of plans and specifications to the Code Enforcement Officer.
2. A copy of the approved Zoning Application shall accompany this Building Permit Application
3. The work covered by this application shall not be commenced before the issuance of a Building Permit.
4. Upon approval of the Application, the Code Enforcement Officer will issue a Building Permit to the application and return one set of the Plans and Application. The approved plans shall be kept on the premises during the progress of the work.
5. No building shall be occupied or used in whole or part for any purpose until a Certificate of Occupancy shall have been granted by the Code Enforcement Officer.
6. All new construction of buildings, additions and alterations must comply with the New York State Uniform Fire Prevention and Building Code.
7. A building permit shall be effective to authorize the commencing of work for a period of six (6) months after the date of issuance. For good cause, the Code Enforcement Officer may allow a maximum of two (2) extensions for periods not exceeding three (3) months each.

APPLICATION IS HERBY MADE to the Code Enforcement Officer for the issuance of a Building Permit, pursuant to the code of the Town of Mount Morris for the building, additions, alterations, or relocation as herein described. The applicant shall comply with all applicable laws, ordinances, and regulations.

Signature of Applicant # Street or Road

Date Town or City State Zip

1. Address where work will be done: _____ Tax Map No. _____

2. Present Use: Present Use: _____
Intended Use and Occupancy: _____

3. Nature of Work and Occupancy

Construction of new building	One family dwelling with attached garage
Addition to building	Two family dwelling with attached garage
Alteration to a building	_____ Multiple dwelling with attached garage
Demolition of a building	Commercial/Professional
Installation of oil or gas burner, describe below	Other Type of Occupancy
Installation of plumbing, describe below	Accessory Building
Installation of electric, describe below	One-car detached garage
Other Work, describe below	Two-car detached garage
	Private storage building
	Shed

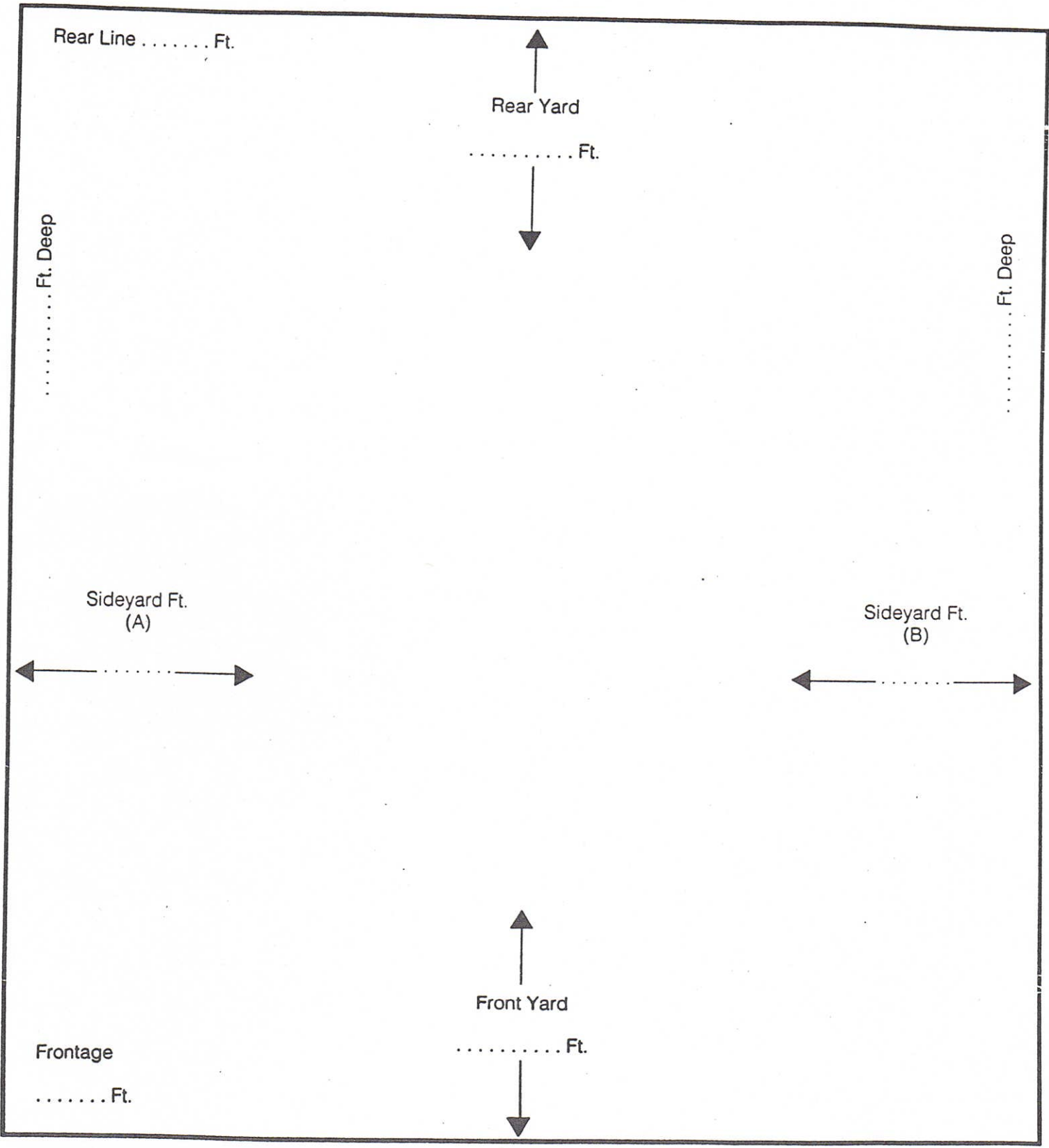
Description

OFFICIAL USE

Building FEE \$ _____
Date Received _____
Date Paid _____

PLOT DIAGRAM/SURVEY MAP

Locate clearly and distinctly all buildings, whether existing or proposed, and indicate all setback dimensions from property lines. Give identifying information or deed description, show all easements and street names, adjacent property owner names. Indicate whether an interior or a corner lot. Show any water bodies or creeks, shorelines.



* 1/4" = 1 foot