

Town of Mount Morris
Special Meeting
November 18, 2021

Present: Supervisor Charles DiPasquale, Deputy Supervisor/Councilmember David DiSalvo, Councilmembers Don Huff, Nate Guzzardi, and Chelsey Woodworth
Also present: Highway Superintendent Sam Cipriano, Code Officer Shawn Grasby, Attorney Ed Russell, Accountant Terri McKerrow, Town Clerk-Elect Nicole Davis, Irene Bodnaruk, and Town Clerk Christie Murphy

At 6:30 p.m. Supervisor DiPasquale opened the Town Board meeting held at 103 Main Street, Mount Morris, NY. Nicole Davis led the Pledge of Allegiance.

Accountant McKerrow informed the Board that there's about a 10,000 extra cushion in the preliminary 2022 budget, so perhaps the Board would like to make some adjustments. The Board decided on adding \$2,000 to Records Management Contractual to get the mold remediation done in the Records Room, and \$8,000 for Engineering Contractual. Accountant McKerrow returned to her office to make these changes to the budget and will return with copies for the Town Board to review. Accountant McKerrow also reported that General A fund has not needed to borrow funds from the Highway fund yet. She recommended the transfers below.

Motion by Councilmember DiSalvo, seconded by Councilmember Huff, to make the following budget transfers:

GENERAL FUND B - TOWNOUTSIDE:

FROM		AMOUNT	TO		AMOUNT
B1990.4	Contingency	80	B1910.4	Unallocated insurance	80
B1990.4	Contingency	150	B3620.4	Safety inspection con'l	150

Vote: Aye 5 No 0 Motion passed

Motion by Councilmember DiSalvo, seconded by Councilmember Woodworth, to increase/decrease the budget of General Fund A as follows:

- Decrease A1640 (Ambulance fees) by \$71,502
- Increase A4089 (Federal aid-other) by \$71,502
- Decrease A1640 (Ambulance fees) by \$8,750
- Decrease A9730.6 (Debt service- principal) by \$8,750

Vote: Aye 5 No 0 Motion passed

Motion by Councilmember DiSalvo, seconded by Councilmember Guzzardi, to increase the budget of General Fund B as follows:

- Increase B2590 (Building permits) by \$16,540
- Increase B3620.1 (Safety inspection services) by \$3,365
- Increase B8989.1 (Other home & community services) by \$12,000
- Increase B9030.8 (Employee benefits- social security) by \$1,175
- Increase B2770 (Miscellaneous) by \$42,400
- Increase B7110.4 (Parks) by \$1,400
- Increase B8020.4 (Planning contractual) by \$41,000

Vote: Aye 5 No 0 Motion passed

Motion by Councilmember Woodworth, seconded by Councilmember DiSalvo, to decrease the budget of Highway DA as follows:

- Decrease DA2300 (State snow & ice) by \$18,015
- Decrease DA5130.4 (Machinery contractual) by \$18,015

Vote: Aye 5 No 0 Motion passed

Motion by Councilmember Huff, seconded by Councilmember DiSalvo, to increase the budget of Highway DB as follows:

- Increase DB2770 (Chips) by \$135,200
- Increase DB5112.2 (Chips) by \$135,200

Vote: Aye 5 No 0 Motion passed

Motion by Councilmember DiSalvo, seconded by Supervisor DiPasquale, to reclass expenditures totaling \$15,697.67 originally posted to DB5110.4 (General repairs contractual), to DB5112.2 (CHIPS).

Vote: Aye 5 No 0 Motion passed

Motion by Councilmember DiSalvo, seconded by Councilmember Guzzardi, to reclass expenditures totaling \$806.50 originally posted to DB5110.4 (General repairs contractual), to DB5112.2 (CHIPS).

Vote: Aye 5 No 0 Motion passed

A motion by Councilmember Huff, seconded by Councilmember DiSalvo, to approve the Supervisor's Report for October 2021 as presented.

Vote: Aye 5 No 0 Motion passed

Accountant McKerrow informed the Board that we have a BAN due mid-December. The outstanding debt is \$416,000. We're budgeted to pay \$25,000 on the principal plus about \$1,000 of interest. She suggested paying more on the balance since we currently have the cash flow to do so. A motion by Councilmember DiSalvo, seconded by Councilmember Woodworth, to increase the payment on the BAN to \$40,000 plus interest.

Vote: Aye 5 No 0 Motion passed

Accountant McKerrow also reported that the cemetery expenses are exceeding the budget by about \$6,000 due to increases in services and a decline in income due to COVID. She suggested transferring money from the cemetery's old "perpetual" fund, which has a balance of about \$40,000 to Fund A. A motion by Councilmember DiSalvo, seconded by Councilmember Guzzardi, to transfer \$6,000 from the cemetery bank account to General Fund A8810 for cemetery services and contractual.

Vote: Aye 5 No 0 Motion passed

The Board reviewed minutes of two meetings. A motion by Councilmember DiSalvo, seconded by Councilmember Woodworth, to approve the minutes of the regular meeting on October 21, 2021 as presented.

Vote: Aye 5 No 0 Motion passed

A motion by Councilmember DiSalvo, seconded by Councilmember Guzzardi, to approve the minutes of the special meeting on October 28, 2021 as presented.

Vote: Aye 5 No 0 Motion passed

Supervisor DiPasquale presented a letter from the Mount Morris Historical Society asking for support as a business member which is a fee of \$300. A motion by Councilmember DiSalvo, seconded by Councilmember Woodworth, to approve membership in the Historical Society.

Vote: Aye 5 No 0 Motion passed

Councilmember Woodworth informed the Board that she's been looking at grants online and believes that we could qualify for some funding. She asked the Clerk if the Town has an account on the state's grant website. The Clerk doesn't know the answer to that question because she doesn't believe the website existed in the past when we were receiving grant monies. Most of the Town's grants were applied for by the County Grant Writer, and consultants usually file the claims for payment. The Clerk gave Councilmember Woodworth the contact information for the Livingston County Grant Writer who may know if the Town has an account on this website.

Councilmember Woodworth asked Superintendent Cipriano about the issue with the broken mower. Mr. Cipriano replied that he reminded the vendor that we have purchased two mowers from them and if they don't stand by the machines they sell, we'll take our business elsewhere, and they took care of the problem. Superintendent Cipriano reported that his department has been getting the trucks ready for winter. The roads are currently a mess with due to farmers harvesting and wood hauling. He also needs to run a bid ad for the installation of a generator for the sewer pump. We should aim for an opening date at the regular January meeting on 1/20/21 with a submission deadline of 5:00 p.m.

The second International 10-wheel dump truck needed an update on the transmission. Both this and the one with the bad computer chip were covered under the warranties.

Superintendent Cipriano reported that the two new plow wings arrived and he returned one because he decided that we didn't need the second one.

Code Officer Grasby reported that the Agrivoltaic Study is complete and the 144 page report has been posted on the Town's website. Anything grown on these sites would be considered organic because it takes three years to construct the solar facility, and any pesticides will be gone by the time construction is complete. A motion by Councilmember DiSalvo, seconded by Councilmember Huff, to accept the results of the Agrivoltaic study.

Vote: Aye 5 No 0 Motion passed

Code Officer Grasby also informed the Board that the three smaller solar farms are all coming along. They encountered problems when they hit bedrock, but they now have all the posts in the ground.

We are trying to get the Host Benefit Agreement with EDF Renewables in place by the end of the year.

Councilmember DiSalvo reported that the ambulance service had 104 calls in October. Thirty two were Advanced Life Support, 27 were Basic Life Support, 2 were for the prison. Our ambulance service has been covering Nunda and some other parts of Livingston County, We are still in need of a contract with the Fire Department for hydrants. The Fire Department will be moving to 23 Mill Street. The Board of

Commissioners will still be meeting at the Town Hall. There will be an election on December 14th to elect a new commissioner and to vote on the purchase of a new firetruck. If a new truck is purchased, the 30-year old truck will be disposed of. The Fire District received a \$50,000 grant from State Assemblywoman Marjorie Byrnes.

Superintendent Cipriano supplied the Town Board with the list of Seasonal and Minimum Maintenance roads. A motion by Councilmember Huff, seconded by Councilmember DiSalvo, to approve the following list:

Vote: Aye 5 No 0 Motion passed

The Clerk stated that she's not comfortable with the Transfer Station collecting disposal fees with no tickets to aid in accounting for the revenue; she believes it would be a problem if the Town were ever audited. The Clerk and Clerk-elect suggested using punch cards instead of individual tickets to minimize printing expenses. The original reason for the tickets was to avoid having cash at the Transfer Station. If customers have to make all purchases at the Clerk's office and the office hours are an issue, they can purchase via mail as some do now. Councilmember DiSalvo stated that in time they could be purchased on the Town's website using a credit card. Councilmember Woodworth left the meeting. A motion by Councilmember Huff, seconded by Councilmember DiSalvo, to approve the following changes in the operations of the Transfer Station effective January 1, 2022: Disposal fee for a 15 gallon bag increased to \$4, and equivalent for all size bags, punch cards will be sold instead of individual tickets, all permits, punch cards, and bulk item tickets will be sold only via the Town Clerk's office; no money will be handled at the Transfer Station.

Vote: Aye 4 No 0 Motion passed

The Board reviewed the Clerk's monthly report. A motion by Councilmember DiSalvo, seconded by Councilmember Guzzardi, to approve the Clerk's October report as presented.

Vote: Aye 4 No 0 Motion passed

Abstract 11 and related vouchers were reviewed by the Town Board. A motion by Councilmember Huff, to approve Vouchers 0267 – 0293 on General A Abstract in the amount of \$64,347.57; seconded by Councilmember DiSalvo.

Vote Aye 4 No 0 Motion passed.

A motion by Councilmember DiSalvo to approve Vouchers 0064 - 0070 on General B Abstract in the amount of 1,400.55; seconded by Councilmember Guzzardi.

Vote Aye 4 No 0 Motion passed.

A motion by Councilmember DiSalvo to approve Vouchers 0101 – 0113 on the Highway DA Abstract in the amount of \$12,515.50; seconded by Councilmember Guzzardi.

Vote Aye 4 No 0 Motion passed.

A motion by Councilmember Huff to approve Vouchers 0024 – 0027 on the Highway DB Abstract in the amount of \$8,883.51; seconded by Councilmember DiSalvo.

Vote Aye 4 No 0 Motion passed.

A motion by Councilmember DiSalvo to approve Vouchers 0031 - 0032 on the Recycling SR Abstract in the amount of 1,549.52; seconded by Councilmember Guzzardi.

Vote Aye 4 No 0 Motion passed.

A motion by Councilmember DiSalvo, to approve Vouchers 0017 - 0018 on the Sewer SS Abstract in the amount of \$2,019.33; seconded by Councilmember Huff.

Vote Aye 4 No 0 Motion passed.

A motion by Councilmember Guzzardi, to approve Vouchers 0029 – 0030 on the Sewer SW Abstract in the amount of \$5,800.01; seconded by Councilmember Huff.

Vote Aye 4 No 0 Motion passed.

Total Abstract 11 \$96,515.99

A motion by Councilmember DiSalvo, seconded by Supervisor DiPasquale, to approve the 2022 Budget as provided by Accountant McKerrow

Vote Aye 4 No 0 Motion passed.

A motion by Councilmember Guzzardi, seconded by Councilmember DiSalvo, to adjourn this meeting.

Vote Aye 5 No 0 Motion passed.

Meeting adjourned at 7:37 p.m.

Respectfully submitted,

DRAFT

Christine T. Murphy,
Town Clerk/Collector