

Present: Jim Patrick, Planning Board Chairman; Planning Board Members Phil Race, Joel Clester

Others Present: Mark Mullikin, Village Code Enforcement Officer; Shawn Grasby, Town Code Enforcement Officer; Community member Cathy Gehrig

CALL TO ORDER

Chairman Jim Patrick called the meeting to order at 6:32pm. Town Code Enforcement Officer Shawn Grasby led the Pledge of Allegiance. All members in attendance introduced themselves.

REVIEWAL OF MINUTES

A motion to approve the April 17th, 2024 regular meeting minutes as written was introduced by Phil Race and seconded by Joel Clester, and was voted on by members as follows:

Aye: 3 (Clester, Patrick, Race)

No: 0

Abstain: 0

The motion was carried.

MINOR SUBDIVISION APPLICATION – VILLAGE OF MOUNT MORRIS

Chairman Jim Patrick moved on to discuss Marcy DioGuardi's minor subdivision application for 21 Fiddler Road. Ms. DioGuardi's application had recently been commented on by the planning board and was at a time meant to be seen before the Joint Mount Morris Zoning Board of Appeals due to a misprint in the village code that would have set the minimum lot size within the village at 115,000 square feet. Village Code Enforcement Officer Mark Mullikin added that he was able to verify that there was a misprint in the code book itself and that the local law that was submitted to New York State reflects the minimum square footage of a village lot to be 15,000.

Chairman Jim Patrick asked Village Code Enforcement Officer Mark Mullikin for additional information regarding the application. Officer Mullikin stated that the proposed second lot will be added to an adjoining tax parcel. Chairman Patrick asked if the owner of the that adjoining parcel, Mr. Kevin Fahey, was aware that no variance would be required due to the discovery of the misprint within village code, to which Officer Mullikin confirmed.

A motion to set the public hearing for Marcy DioGuardi's minor subdivision application for Wednesday, June 19th, at 6:30pm was introduced by Joel Clester and seconded by Phil Race, and was voted on by members as follows:

Aye: 3 (Clester, Patrick, Race)

No: 0

Abstain: 0

The motion was carried.

MINOR SUBDIVISION APPLICATION – TOWN OF MOUNT MORRIS

Chairman Jim Patrick began reviewal of a minor subdivision application received for Martin and Ruby Schmucker at 2784 Swanson Road in the Town of Mount Morris.

Town Code Enforcement Officer Shawn Grasby gave additional detail on the application, stating that there has been a lot of back and forth between the applicants' surveyor and himself to ensure the proper level of detail on the proposed subdivision. Officer Grasby stated that both parcels meet all code requirements, and that the Schmuckers are hoping to parcel off 50 acres from the original 120 acres.

A motion to set the public hearing for Marcy DioGuardi's minor subdivision application for Wednesday, June 19th, at 6:30pm was introduced by Phil Race and seconded by Joel Clester, and was voted on by members as follows:

Aye: 3 (Clester, Patrick, Race)

No: 0

Abstain: 0

The motion was carried.

REVIEWAL OF VILLAGE AND TOWN MUNICIPAL AGREEMENTS

Chairman Jim Patrick began discussion of the village and town agreements for waivers to the Livingston County Planning Board. Chairman Patrick asked Town Code Enforcement Officer Shawn Grasby if he had any recommendations for changes. Officer Grasby stated that the agreement was updated in 2016 and that he doesn't feel that it needs to be changed further. Chairman Patrick asked Village Code Enforcement Officer Mark Mullikin what he thought of the Village's agreement, to which Officer Mullikin replied that he believes that the Village's agreement should mimic the town's agreement to the extent practicable. Chairman Patrick asked Planning Board Secretary Kaylee Leone if Livingston County Planning Board Deputy Director Heather Ferrero had any further input regarding the agreement, to which Secretary Leone replied that Deputy Director Ferrero recommended changing the village agreement as it was updated in 1992.

Chairman Jim Patrick tasked Planning Board Secretary Kaylee Leone with drafting an updated village agreement and presenting it to the board next month.

OTHER BUSINESS

Chairman Jim Patrick asked the board members and Code Enforcement Officers if they had any additional business to discuss. Chairman Patrick brought up the geological survey that was recently completed at 130 Chapel Street for the Fire Department. Village Code Enforcement Officer Mark Mullikin stated that the village is still waiting on additional information to come back from Village Engineer before anything can move along.

Town Code Enforcement Officer Shawn Grasby stated that he's in the beginning stages of helping a town resident with a subdivision.

Planning Board Secretary Kaylee Leone requested that Village Code Enforcement Officer Mark Mullikin inform her as soon as practicable as to when any applications for the Fire Department might come before the board as a change of venue may be required for the meeting.

Phil Race asked what the issue was regarding the Fire Department's property, to which Village Code Enforcement Officer Mark Mullikin stated that the fill used at the property was not what is considered a structural fill, and that the current fill would not properly support the cement slab that was originally proposed in the Fire Department's plans. Officer Mullikin went on to explain that the potential for voids is high.

ADJOURNMENT

A motion to adjourn and set the next Planning Board Meeting for Wednesday, Wednesday, June 19th, at 6:30pm was introduced by Phil Race and seconded Phil Race, and was voted on by members as follows:

Aye: 3 (Clester, Patrick, Race)

No: 0

Abstain: 0

The motion was carried, and the meeting was adjourned at 6:52pm.

Respectfully submitted,

Kaylee R. Leone
Deputy Town Clerk/Town Planning Board Secretary